

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THIRD LAGUNA HILLS MUTUAL  
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION

**July 18, 2017**

The Regular Meeting of the Third Laguna Hills Mutual Board of Directors, a California non-profit mutual benefit corporation, was held on Tuesday, July 18, 2017, at 9:30 AM, at 24351 El Toro Road, Laguna Woods, California

Directors Present: Rosemarie diLorenzo Dickins, James Tung, Bill Walsh, Burt Baum, Steve Parsons, John Frankel, Annette Sabol Soule, Susan Caine, Jules Zalon, Bert Moldow and Bunny Carpenter

Directors Absent: None

Staff Present: Open Session: Brad Hudson, Lori Moss, Corinne Ohe, Catherine Laster and Chuck Holland

Executive Session: Brad Hudson, Lori Moss, Francis Rangel, Corinne Ohe, and Eve Morton

Others Present: VMS Director Marcy Sheinwold

Executive Session: Sandra L. Gottlieb, Esq. of Swedelson Gottlieb

**1. CALL TO ORDER**

Rosemarie diLorenzo Dickins, President of the Corporation, chaired and opened the meeting, and stated that it was a Regular Meeting held pursuant to notice duly given. A quorum was established, and the meeting was called to order at 9:30 A.M.

**2. PLEDGE OF ALLEGIANCE**

Director Moldow led the Membership in the Pledge of Allegiance.

**3. ACKNOWLEDGEMENT OF MEDIA**

The Village TV Camera Crew, by way of remote cameras, was acknowledged as present.

**4. APPROVAL OF AGENDA**

Director Parsons moved, to approve the agenda as presented. Director Caine seconded. By a vote of 10-0-0 the motion carried.

**5. APPROVAL OF THE MINUTES**

Director Caine moved to approve the minutes as presented. Director Parsons seconded. By a vote of 10-0-0 the motion carried.

**6. CHAIR'S REPORT**

President diLorenzo Dickins comment about the upcoming election and encouraged Member Owners to consider running for a seat, possibly a position open on VMS Board, and opportunities on Committees as well.

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## **7. UPDATE FROM VMS**

Marcy Sheinwold updated the Board on the Strategic plan; Director Sheinwold commented on the Department Head reports from Chris Spahr, Resident Services Administrator, who focused on call and walk-in volume in Resident Services. Tim Moy, Security Director, gave an overview of bike patrol, the use of Dwelling Live to reduce call volume, gate runners and the special training for dispatchers and gate ambassadors. At the next VMS meeting, Ernesto Munoz Maintenance and Construction Department Head will report on construction projects in the community. Director Sheinwold spoke on the quality of service during the 4<sup>th</sup> of July, citing the event was well organized, orderly and secure. Director Sheinwold explained the focus of VMS goals, presented resident kudos to staff, improvements to internet services, the start of an appointment system with the Manor Alterations Division, and succession and cross training of Department Heads and Managers.

## **8. REPORT OF THE CEO**

Brad Hudson, CEO, commented that all phone calls received at Residents Services are recorded. He also briefed the Board on the establishment of a Call center to create a "one call does it all". Information on the success of the new gates was given as well as when work would begin on Gates 7,8,9,14 and possible merger of Gates 10 & 11 as an efficiency and cost saving option. Mr. Hudson spoke about the antenna being installed for Broadband to improve service and the WCI increased speed with new modems provided free. He spoke on the maintenance projects, specifically paving in the community and the conversion of the old billiards room on CH5 to a fitness studio. Mr. Hudson discussed the status of the budget process, and the process to follow with Waste Management on the pickup of bulk items. He encouraged residents to use Dwelling Live and informed the audience that the Everly Brothers event is in the process of selling out.

## **9. OPEN FORUM**

Myrna Shannon (2390-1F) - commented on the work of C.A.S.A (Court Appointed Service Advocates) system help fill backpacks for donation August 4, 2017.

Dr. Harvey Lester (5212) – Commented on issues with the denial of common area usage.

Steven Dworet (3071- D) – Comment on issue with neighbors construction.

Dave Curran (5584-A) – Commented on his disapproval of the denial of common area.

Carol Skydell (3070-B) Commented on the consent calendar items that needed correction.

Corkey Eley (2401-2E) – Commented on her concerns with the Bylaws, Trust and Budget.

Chris Collins – (3306-Q) – Spoke on the Foundation of Laguna Woods explaining neighbors helping neighbors.

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Marty Lopata (2398-1B) – Spoke on the communication process when construction projects affecting the day to day life of resident are done in community.

Theodore Cumming (4003-3D) – Thinks carports should be converted into garages.

Lynn Corboz (3250-O) – Commented on the denial of common area usage.

#### **10. RESPONSES TO OPEN FORUM SPEAKERS**

President diLorenzo Dickins asked Mr. Hudson to explain the notice of the annual GRF budget information. President diLorenzo Dickins also commented on the use of common area and spoke to the parking issues in the Mutual.

Director Moldow provided a background of land use for the Mutual.

Director Zalon spoke on the good faith of Third's attorney and also commented on use of common area.

Director Baum commented on how the Board determined the policy for common area use.

#### **11. CONSENT CALENDAR**

Director Walsh moved to amend item 11e in the Consent Calendar by adding the Villa Nova manor style to the resolution. Director Parsons seconded. Discussion ensued. By a vote of 10-0-0, the motion carried to amend item 11e.

Director Parson moved to approve the Consent Calendar as amended. Director Sabol Soule seconded the motion. By a vote of 9-0-1 (Director Caine abstained) the motion carried and the consent calendar was approved as amended.

The Board agreed that item 11d Entertain a motion to obtain Earthquake Insurance should be moved to closed session item, since it is a contractual matter.

#### **(a) Maintenance and Construction Common Area - Variance Request**

##### **Resolutions**

##### **RESOLUTION 03-17-70**

##### **Variance Request**

**WHEREAS**, Mr. Samad Hariri 5555-A of Rayo del Sol, Third Laguna Hills Mutual, submitted a request for a variance to construct an alteration on Exclusive Common Area as defined in the Declaration of Covenants, Conditions and Restrictions (CC&Rs); and

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**WHEREAS**, Third Laguna Hills Mutual Board of Directors (the Board) has considered the request utilizing the Exclusive Common Area Use Policy as approved by the Board via Resolution 03-15-155 as revised in accordance with California Civil Code § 4600 on October 20, 2015;

**NOW THEREFORE BE IT RESOLVED**, on July 18, 2017, the Board of Directors hereby approves the request for a variance to grant exclusive use of the subject common area to the requesting member due to the finding that the proposed alteration meets the following criteria:

1. No improvement shall be installed, constructed, modified or altered at Manor 5555-A, ("Property") within the Third Laguna Hills Mutual ("Mutual") unless and until a Mutual Consent for Manor Alterations application for the improvement has been made to, and approved, in writing, by, the Village Management Services, Inc. ("VMS, Inc."), Manor Alterations Division ("Division"), or, in the event of a Variance from the Mutual's Alteration Standards, the Architectural Control and Standards Committee ("ACSC"). In the event written permission is given for the installation, construction, modification or alteration of any improvement(s) upon the Property, the Member Owner or Owners ("Member Owner") agrees to comply with the Mutual's Governing Documents and any specific terms or conditions imposed, and that the installation, construction, modification or alteration shall be in strict compliance with the terms of the approval.
2. A Mutual Consent for Manor Alterations has been granted at 5555-A for a **Room Addition and Entry Door Relocation**, subject to the attached plans stamped approved and is subject to the final inspection by the Division. Any variations to the approved attached plans are not allowed and could result in a stop work notice and/or severe fines to the Member.
3. Prior to the Issuance of a Mutual Consent for Manor Alteration Permit, a Neighbor Awareness Form(s) must be obtained from the affected neighbor(s) at 5554-B and 5555-B. No construction may proceed prior to receiving this executed form and approval by the Manor Alterations Department and the City of Laguna Woods.
4. Member Owner hereby consents to and grants to the Mutual and the Division, and their representatives, a right of entry upon the Property at any time to be used to inspect the Property and the improvements thereon and for the Mutual and the Division, and their representatives and contractors to remedy any violation upon the Property, including, but not limited to, removing trash, removing any improvement installed without approval or modifying an improvement to bring the same into compliance with the terms of the approval.

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5. All costs for maintenance, repair, renovation, replacement or removal of the improvement, present and future, are the responsibility of the Property's Member Owner at 5555-A and all future Mutual members at 5555-A.
6. Member Owner shall be responsible for all activity by contractors, subcontractors, material suppliers and their employees and agents and any others who perform work on the Property, including any violation of the Mutual's Governing Documents, including, but not limited to, traffic and parking violations, maintenance of a clean job site at all times, and use of Mutual property for storage of equipment or materials without prior approval. Member Owner acknowledges and agrees that all such persons are his/her invitees. Member Owner shall be responsible for informing all his/her invitees of the Mutual's Rules and Regulations. Member Owner shall be liable for any violation of the Mutual's Governing Documents by any invitee, including any fine, assessment or other charge levied in connection therewith.
7. Member is responsible for following the gate clearance process (<http://www.lagunawoodsvillage.com>) in place to admit contractors and other invites.
8. Member Owner's contractors and other invitees shall travel to and from the job site by the most direct route available and are not authorized to use Mutual recreational facilities or other amenities while they are in the Village for performance of work in connection with the Property.
9. Parking of contractors or other invitees' vehicles is prohibited in covered resident parking, open resident spaces, handicapped spaces or fire lanes. Contractors or other invitees must park on the street. To the extent possible contractors' or other invitees' vehicles should be limited in number.
10. Member Owner(s) of the Property must sign and submit to the Mutual, c/o VMS, Inc., at the Division office located in the Laguna Woods Village Community Center, an executed and notarized "Recordable Common Area Agreement" for a proposed improvement that would utilize any portion of the Mutual's Common Area. Prior to the issuance of a Mutual Consent for Manor Alterations, that "Recordable Common Area Agreement" must be filed with the Orange County Clerk/Recorder.
11. A City of Laguna Woods permit is required, which may include the requirement to obtain clearance from the South Coast Air Quality Management District (Asbestos Hot Line at (909) 396-2336). Prior to the issuance of a Mutual Consent for Manor Alterations, the appropriate City of Laguna Woods permit number(s) must be submitted to the Division office located in the Laguna Woods Village Community

Center. The City permit must be finalized within the prescribed timeframe, and a copy of the final permit must be submitted to the Division within two weeks.

12. Prior to the issuance of a Mutual Consent for Manor Alterations, a complete set of unit specific plans prepared by a licensed architect or structural engineer depicting the proposed improvement must be submitted to the Division office located in the Laguna Woods Village Community Center. The plans must depict any required structural modifications ensuring the structural integrity of the building is maintained upon completion of the proposed improvement.
13. Prior to the issuance of a Mutual Consent for Manor Alterations, if required, a Mutual Roof Alteration Notification ("Tie-In Form") must be submitted to the Division. All roof tie-ins must be performed by a C-39 Licensed Contractor. The Member Owner may hire a C-39 Licensed Contractor of his/her own choice to perform roof tie-ins for the installation of solar panels on all roof types except PVC Cool Roofs. For PVC Cool Roofs, regardless of the roof type, all tie-ins must be performed by the Mutual's roofing contractor at the Member Owner's expense. All tie-ins may only be made to sound structural elements. Existing structural elements proposed to be tied to, which exhibit signs of dry rot or other structural defects, must first be replaced or repaired at the Member Owner's expense during construction of the improvement.
14. Prior to the issuance of a Mutual Consent for Manor Alterations, the Member Owner shall request a Landscape Department inspection in order to assure all landscape, irrigation, and drainage modifications associated with the improvements are identified and completed by the Landscape Department at the expense of the Member Owner. All gutter drainage shall be directed away from structures, free standing walls, foundations, and pedestrian walkways.
15. Prior to the issuance of a Mutual Consent for Manor Alterations, the Member Owner shall request a Broadband infrastructure inspection to assure that Mutual property is appropriately identified in order to be addressed during construction.
16. Prior to the issuance of a Mutual Consent for Manor Alterations, the Member Owner shall request a Maintenance and Construction Department inspection to assure that Mutual property is appropriately addressed during construction.
17. Prior to the issuance of a Mutual Consent for Manor Alterations, any altered exterior surface should match the Building color; vinyl fence/gate will be either white or taupe, tubular steel or wrought iron fence/gate will be black or white; the approved colors and materials are identified at Resident Services 1<sup>st</sup> floor Community Center.

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18. All improvements must be installed in accordance with the California State Building Code, and the published Mutual Architectural Alterations Standards. See <http://www.lagunawoodsvillage.com>.
19. During construction, work hours established by the Mutual and the Noise Ordinance set forth in the City of Laguna Woods Municipal Code must be adhered to at all times.
20. During construction, both the Mutual Consent for Manor Alterations and the City Building Permit must be on display for public view at all times in a location approved by the Division.
21. It is mandatory that no waste or materials associated with the construction be dumped in the Village trash bins; such waste or materials associated with the construction must be disposed of offsite by the contractor.
22. The Mutual Consent for Manor Alterations expires six months after the date of approval, unless an application is submitted with fees and approved by the Division for an extension. Only one extension for a maximum of an additional six months may be granted.
23. Violations of the forgoing conditions or the Mutual's Governing Documents (See <http://www.lagunawoodsvillage.com>), including, but not limited to, work outside the approved plans, excessive noise, illegal dumping, or working after hours, will result in disciplinary action, which could result in a stop work notice, loss of privileges and/or severe fines to the Owner Member. Such fines left unpaid will result in forfeiture of a portion or all of the Conformance Deposit required above or other legal remedy.
24. Mutual member shall indemnify, defend and hold harmless Third and its officers, directors, committee members and agents from and against any and all claims, demands, costs, fines, judgments, settlements and any other costs, expenses, amounts and liabilities arising from Mutual member's improvements and installation, construction, design and maintenance of same.

**RESOLVED FURTHER**, the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

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**(b) Landscape Committee Recommendations:**

3160-D Deny request for tree removal

3343-C Deny request for tree removal

**(c) Finance Committee Recommendations:**

**Approval of Resolution to Record Lien against Member IDs: 931-350-85 and 931-710-91**

**RESOLUTION 03-17-71**

**Recording of a Lien**

**WHEREAS**, Member ID 931-350-85 is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

**WHEREAS**, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

**NOW THEREFORE BE IT RESOLVED**, July 18, 2017, that the Board of Directors hereby approves the recording of a Lien for Member ID 931-350-85; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

**RESOLUTION 03-17-72**

**Recording of a Lien**

**WHEREAS**, Member ID 931-710-91 is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

**WHEREAS**, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

**NOW THEREFORE BE IT RESOLVED**, July 18, 2017, that the Board of Directors hereby approves the recording of a Lien for Member ID 931-710-91; and



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**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

**(d) Entertain a Motion to Obtain Earthquake Insurance - MOVED TO CLOSED SESSION**

**(e) Entertain a Motion Amending Standard for Enclosing Common Atrium Wall to Require a Variance**

Secretary of the Board, Burt Baum, read the following resolution Amending Standard for Enclosing Common Atrium Wall to Require a Variance.

**RESOLUTION 03-17-73**

**Variance Requirement for Common Wall Enclosures of Atriums**

**WHEREAS** Staff has encountered several complaints from members that experience view obstructions or encounter noise when a common wall atrium is enclosed; and

**WHEREAS** The existing policy allows such enclosure by standard staff review and little or no neighborhood outreach; and

**WHEREAS** The proposed policy would require the owners of Cordoba, Valencia and Villa Nova style Manors to follow the Variance process and guidelines which would require more neighbor participation and review by the Architectural Standards and Control Committee; and

**NOW THEREFORE BE IT RESOLVED**, on July 18, 2017, the Board of Directors of this Corporation require that any future Atrium enclosures on Cordoba, Valencia and Villa Nova style manors which share a common wall be approved by the Board; and

**RESOLVED FURTHER**, the Mutual continues to require a non-sleeping certificate from the City of Laguna Woods; and

**RESOLVED FURTHER**, the Mutual requires a Neighborhood Awareness Notice of Hearing on alterations at manor for variance applications; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

**12. UNFINISHED BUSINESS**

**(12a) Review of the 2017 Election Schedule**

Director Baum presented the elections schedule and urged Third Members to run for the Board.

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Director Moldow spoke on the importance of becoming a board member.

Director Carpenter requested clarification on the interviewing of candidates for the video and Meet the Candidates on YouTube.

### **13. NEW BUSINESS**

#### **(13a) Entertain a Motion to Increase Assessment Late Charges from \$20 to \$60**

Secretary of the Board, Burt Baum, read the following resolution to Increase Assessment Late Charges from \$20 to \$60.

#### **RESOLUTION 03-17-74**

##### **Late Charge for Assessments**

**WHEREAS**, the Collection and Lien Enforcement Policy specifies a late charge in the amount of \$20 per month for delinquent assessments, an amount that has remained unchanged for many years; and

**WHEREAS**, the Mutual CC&Rs allow a late charge in the amount of \$10 or 10% of the delinquent assessment, whichever is greater; and

**WHEREAS**, the Finance Committee has recommended an increase in the late charge to sufficiently offset administrative costs required to process and review delinquencies;

**NOW THEREFORE BE IT RESOLVED**, September 19, 2017, that the Board of Directors hereby approves an increase in the late charge for unpaid assessments from \$20 to \$60 per month; and

**RESOLVED FURTHER**, that the effective date of the new fee amount will be January 1, 2018; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Baum made a motion to approve the resolution to Increase Assessment Late Charges from \$20 to \$60. Director Parsons seconded the motion. Discussion ensued. By a vote of 8-1-1 (Director Zalon opposed, Director Carpenter abstained) the motion carried.

#### **July Initial Notification**

Should the Board endorse the proposed revisions; Staff recommends that a motion be made and seconded to accept the resolution allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 30-days from the postponement to comply with Civil Code §4360.

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**(13b) Entertain a Motion to Increase Lease Rush Fee from \$50 to \$100**

Secretary of the Board, Burt Baum, read the following resolution to Increase Lease Rush Fee from \$50 to \$100.

**RESOLUTION 03-17-75**  
**Fee for Rush Processing of Lease Applications**

**WHEREAS**, the Board is obligated to manage, operate and maintain housing for its Mutual Members as set forth in the declarations of Covenants, Conditions, and Restrictions (CC&Rs); and

**WHEREAS**, the Board is obligated to review lease applications in accordance with its Bylaws, CC&Rs and Operating Rules; and

**WHEREAS**, the new Lease Policy and related fees went into effect on July 1, 2017; and

**WHEREAS**, often due to various circumstances staff is asked to rush processing of a lease application and has not charged for this service in the past and the new fee of \$50 was determined by board members to be insufficient; and

**NOW, THEREFORE BE IT RESOLVED**, on September 19, 2017, that the Board of this Corporation hereby increases the Rush Processing Fee of Lease Applications from \$50 to \$100; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Baum moved to approve the resolution to Increase Lease Rush Fee from \$50 to \$100. Director Sabol Soule seconded. With a vote of 10-0-0 the motion carried.

**July Initial Notification**

Should the Board endorse the proposed revisions; Staff recommends that a motion be made and seconded to accept the resolution allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 30-days from the postponement to comply with Civil Code §4360.

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**(13c) Entertain a Motion to Approve the Amendments to the Plug-In Electric Vehicles and Golf Cart Policies and Procedures**

Secretary of the Board, Burt Baum, read the following resolution approving the Amendments to the Plug-In Electric Vehicles and Golf Cart Policies and Procedures

**RESOLUTION 03-17-76**

**Plug In Electric Vehicles and Golf Cart Policy and Procedures**

**WHEREAS**, the Board adopted an Electrical Vehicle Charging Policy for Plug In Electrical Vehicles (PEV) to utilize 120 Volt Outlets in the Common Areas; and

**WHEREAS**, Residents are required to pay an annual pro-rated usage fee for every PEV registered to any unit that does not have a private garage, or private charging stations; and

**WHEREAS**, a recommendation has been made to allow residents to "opt-out" by signing a waiver, if they don't plan on connecting to Mutual common area electricity; and

**WHEREAS**, in the interest of safety, residents found with unattended extension cords and/or golf cart chargers a minimum of six inches above the floor will be subject to fines; and

**NOW THEREFORE BE IT RESOLVED**, on September 19, 2017 that the following amendments are made to the VEHICLE, TRAFFIC, AND PARKING RULES, Section 7.13 through 16, Plug-In Electrical Vehicles and Golf Cart; and

**7.13 PLUG IN ELECTRIC VEHICLES (PEV)**

Non-resident PEVs are prohibited from connecting to common area outlets.

Any PEV connected to a common area outlet without authorization may be disconnected and/or owner contacted by Security staff, in addition to the other enforcement actions allowed in these rules.

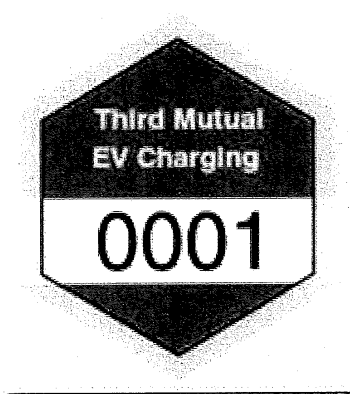
Owners of PEVs are solely responsible for the proper use and maintenance of their vehicle and any associated equipment used in charging the vehicle and may not make any unauthorized alterations to Mutual outlets, wiring, circuit breakers or electric service panels.

Resident Vehicles that are battery electric powered Golf Carts may connect to Mutual common area electricity upon payment of the electrical use fee set by the Board.

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Resident PEVs of other types (e.g. battery electric and plug-in hybrid vehicles) are allowed to connect to Mutual common area electricity upon payment of the electricity user fee set by the Mutual Board, and Resident must properly display a Mutual issued Electric Vehicle (EV) decal on the vehicle.

- An annual electricity usage flat fee of \$240 per year or \$20 per month may be prorated for every PEV registered to any MANOR that does not have a private garage per the requirements of the BOARD approved Alteration Standard Section 44 Electric Vehicle Charging Stations.
- Participating PEVs will be issued a Mutual authorized EV decal, affixed by staff to the exterior of the rearmost window in the lower corner furthest from the driver.
  - The EV decal is the property of Third Mutual and may be revoked upon expiration, withdrawal or termination from program, or non-compliance with these rules.



- The EV decal signifies the PEV is authorized to connect to outlets in the Third Mutual common area.
  - Connection to outlets controlled by GRF, United, or Mutual Fifty is prohibited, except for self-contained, fee-per-use charging stations.
  - Connection to an outlet metered at any individual MANOR is prohibited without the controlling RESIDENT'S express permission.
  - RESIDENTS may request to "opt-out" of the Mutual EV Decal program by submitting a signed waiver at Resident Services indicating they will not be using Mutual common area electric to charge their Plug-in Electric Vehicle (PEV), and that they understand the consequences (fines) if they violate the Mutual EV Decal policy.

**7.14 FINES FOR UNPERMITTED PLUG-IN ELECTRIC VEHICLES FOUND USING MUTUAL COMMON AREA ELECTRICITY**

Fines for violation of §7.13, PEV, are as follows:

- First Offense: \$240
- Second Offense: \$480
- Each Subsequent Offense: \$480

**7.15 UNATTENDED EXTENSION CORDS, BATTERY CHARGERS**

In the interest of safety, unattended extension cords may not be used in Third for any purpose.

All golf cart battery chargers must be elevated a minimum of six inches from the floor.

**7.16 FINES FOR VIOLATIONS OF UNATTENDED EXTENSION CORDS and BATTERY CHARGERS**

Fines for violations of §7.15, Extension Cords and Golf Cart Battery Chargers is as follows:

- First Offense: \$50
- Second Offense: \$100
- Each Subsequent Offense: \$150

**RESOLVED FURTHER**, that Resolution 03-17-04 approved January 24, 2017; and Resolution 3-17-19 approved on February 21, 2017 is hereby superseded and canceled; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.

Director Baum moved to approve the resolution for the Amendments to the Plug-In Electric Vehicles and Golf Cart Policies and Procedures. Director Sabol Soule seconded. Discussion ensued.

Director Walsh made a motion to amend the resolution to remove the statement *and require the RESIDENT to purchase a PEV decal*, Section 7.14 Fine First Offense. Director Moldow seconded the motion. By a vote of 8-1-1 (Director Sabol Soule opposed, Director Zalon abstained) the amendment was approved.

Director Baum moved to approve the resolution for the Amendments to the Plug-In Electric Vehicles and Golf Cart Policies and Procedures as amended. Director Sabol Soule seconded. By a vote of 9-1-0 (Director Zalon opposed), the amended resolution was approved.

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Should the Board endorse the proposed revisions; Staff recommends that a motion be made and seconded to accept the resolution allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 30-days from the postponement to comply with Civil Code §4360.

**(13d) Entertain a Motion to Approve the Golf Cart Parking Task Force**

Director Sabol Soule accepted her appointment as Chair of the Golf Cart Parking Task Force. Director Sabol Soule informed the Board that she would approach members who she would like to participate on the task force, and will bring a list of members as well as objectives of the task force to the Board at the August meeting.

**14. Committee Reports**

**Finance Committee Report**

Director Parsons, Treasurer of the Corporation, reported from the Finance Committee, gave updates on Third Mutual financial, delinquencies and commented on the Resale Activities Report. The dates and times of the GRF and Third televised 2018 budget meetings were announced.

**Architectural Control and Standards Committee Report**

Director Moldow reported from the Architectural Control and Standards Committee.

**Maintenance & Construction Committee Report**

Director Moldow reported from the Maintenance and Construction Committee.

**Landscape Committee Report**

Director Tung reported from the Landscape Committee.

**Laguna Woods Village Traffic Hearings**

Director Frankel reported from the Laguna Woods Village Traffic Hearings.

**Communications Committee Report**

Director Baum reported from the Communications Committee.

**Energy and Technology Committee Report**

Director Walsh reported from the Energy and Technology Committee

**Water Committee Report**

Director Tung reported from the Water Committee.

**Resident Policy and Compliance Task Force**

Director Baum reported from the Resident Policy and Compliance Task Force.

#### **15. GRF COMMITTEE HIGHLIGHTS**

Members reported on the following GRF Committees they had attended.

- Business Planning Committee
- Community Activities Committee
- Finance Committee
- Landscape Committee
- Maintenance & Construction Committee
- Media and Communications Committee
- Mobility & Vehicles Committee
- Security and Community Access Committee
- Laguna Woods Village Traffic Hearings

#### **16. FUTURE AGENDA ITEMS**

1. Standard for Trellis Removal

#### **17. DIRECTORS' COMMENTS**

Chair diLorenzo Dickins reported that 5 feet 7 inches is required for windows, measuring 36 inches and two feet wide, so the concern about the windows previously expressed stands corrected.

#### **18. RECESS**

The Board recessed at 1:13 PM and reconvened into Executive Session at 1:30 PM.

#### **Summary of Previous Closed Session Meetings per Civil Code Section §4935**

During the June 20, 2017, – Regular Executive Session Board Meeting, the Board approved the minutes of May 16, 2017 Regular Executive Session; approved zero Write-off; heard three Disciplinary Hearings and one Appeal Hearing; imposed \$22,500 in Fines for Violations of the Mutual's Rules and Regulations; discussed other Member Disciplinary matters; discussed leasing matters; discussed Member Delinquency matters; discussed Personnel matters; and discussed Litigation matters.

During the June 27, 2017, Special Executive Hearing Committee meeting the Committee held six member Disciplinary Hearings; one Meet and Confer; and two Common Area Damage Reimbursement Hearings.



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**19. ADJOURNMENT**

With no further business before the Board of Directors, the meeting was adjourned at 6:12 PM.

A handwritten signature in black ink, appearing to read "Burt Baum", is written over a horizontal line.

Burt Baum, Secretary  
Third Laguna Hills Mutual